



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: **AUTOMOTIVE MECHANIC**

SALARY: \$39,623 - \$54,289 annually

LOCATION: Monroe County Department of Environmental Services

HOURS: Normally Monday – Friday - 40 hours per week. 24/7 operation may require extended days, overtime, standby, call in, weekends, holidays.

JOB SUMMARY:

This is a skilled mechanic position responsible for completing basic repairs to motor vehicles and equipment such as passenger vehicles, trucks (including vans, school buses, pickups, and environmental services equipment), grounds maintenance equipment (including tractors, lawn mowers, snow removal equipment) and tools and equipment for a town, village, school district, or county agency or department. As distinct from the higher-level position, Senior Automotive Mechanic, employees are initially restricted to minor overhauls not involving complete disassembly and assembly of the unit, with immediate exposure as an assistant to basic diesel engine concepts, vacuum and air brake concepts, and major hydraulic repair concepts. Employees may work under unpleasant working conditions, including extremes of heat, cold, fumes and odors, wet, damp and cramped working areas. Work is performed independently or with a repair team under limited supervision. The employee reports directly to, and works under the general supervision of, a Senior Automotive Mechanic or other higher-level staff member for non-routine, difficult, or costly repair work. Lead supervision may be exercised over Laborers or other staff assigned to assist with workload. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with an Associate's or Bachelor's degree in Automotive Mechanics, Automotive Technology, Apprentice Training-Automotive, Automotive and Diesel Technology, Automotive/Diesel and Industrial Technology, or a closely related field; OR,
- (B) Possession of a Certificate from a technical institute, or regionally accredited or New York State registered college or university in one of the fields mentioned in (A) above; OR,
- (C) Two (2) years paid full-time or its part-time equivalent experience as a journeyman-level** automotive mechanic; OR,
- (D) Five (5) years paid full-time or its part-time equivalent experience as an automotive mechanic or heavy equipment mechanic under the supervision of a journeyman-level mechanic; OR,
- (E) An equivalent combination of education and experience as defined by the limits of (A), (B), (C) and (D) above.

MINIMUM QUALIFICATIONS (continued):

****Journeyman-level experience** refers to skilled mechanical work which involves maintenance, repair, and rebuilding of all systems: brakes, suspension, cooling, exhaust, electrical, transmission, and engine of vehicle equipment.

Where education is below the minimum specified, additional experience may be substituted on a year-for-year basis.

SPECIAL REQUIREMENTS:

Depending on assignment, possession of a valid New York State Class D driver's license or Class B Commercial Driver's License (CDL) may be required.

Depending on assignment, possession of a valid New York State Inspector's license may be required.

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Monroe County full-time employees will receive a \$1,000 quarterly retention payment each quarter in 2024!

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: January 1, 2024

Posting Deadline: Until filled